

Minutes of the 2nd meeting of IQAC, 2023-24

The *second* IQAC meeting for Academic Session 2023-24 was held on 10/10/2023 at 03:00 p.m. in chamber of Principal, DAV PG COLLEGE under Chairmanship of Dr. Satya Gopal Jee, Acting Principal, DAV PG College, Varanasi.

Members Present:

S. No.	Name	Designation	Department / Institution
1	Dr. Satya Gopal Jee	Acting Principal	DAV PG College
2	Sri. Ashok Tiwari	Mayor	Varanasi
3	Sri. Shiv Narayan Pandey	Businessman	Varanasi
4	Sri. Vinod Kumar Singh	Businessman	Varanasi
5	Sri. R. K. Choudhary	Industrialist	Varanasi
6	Sri. Govind Kejriwal	Industrialist	Varanasi
7	Dr. Richa Rani Yadav	Professor	Psychology
8	Dr. Samir Kumar Pathak	Professor	Hindi
9	Dr. Rahul	Associate Professor	Commerce
10	Dr. Mayank Kumar Singh	Assistant Professor	Economics
11	Dr. Anand Singh	Assistant Professor	Commerce
12	Dr. Mahima Singh	Assistant Professor	English
13	Dr. Shantanu Saurabh	Assistant Professor	Commerce
14	Kunwar S. Shekhar	A. O.	DAV PG College
15	Mr. Surjeet	S. O. (Admin.)	DAV PG College
16	Dr. Parul Jain	Coordinator	IQAC

The meeting started with welcome note to Acting Principal Dr. Satya Gopal Jee, external members from the society and all other IQAC members by Dr. Parul Jain, Coordinator - IQAC. The following agenda items were discussed during the meeting:

Agenda item No. 01: To Conduct Orientation Programs for newly admitted students

Dr. Satya Gopal Jee, Acting Principal of the college informed all the members of IQAC that, very soon all the departments of our college will be organizing orientation programs for the newly admitted students. It is getting delayed because of the ongoing admission process at Banaras Hindu University. He assured all the members that once the admission process is completed, reporting and verification at College will be done and thereafter Orientation programs at Departmental levels will be conducted.

Agenda Item No. 02: *To Conduct ‘Voter Awareness Campaign’*

Dr. Satya Gopal Jee, Acting Principal of the college informed all the members that the ADM City of Varanasi has contacted the College Administration and is requesting to organize a one day ‘Voter Awareness Campaign’ in the premises of the College.

All the Members of IQAC were of the opinion that conducting such a program will undoubtedly be very effective and useful for the minor young students of our college who will very soon become the voters of our country.

Agenda Item No. 03: *To Organize workshop on Income Tax and GST*

Dr. Parul Jain, Coordinator-IQAC informed all the members that the Department of Commerce is planning to organize a two week workshop on Income Tax and GST in the next few months. Hopefully, it will be conducted in the last week of December or in the month of January, 2024. Dr. Jain further informed the members that the College has made collaboration with ICAI (Institute of Chartered Accountants of India) to organize this workshop.

The meeting ended with a vote of thanks to the Chair.

Dr. Parul Jain
Coordinator-IQAC

Dr. Satya Gopal Jee
Acting Principal
DAV PG College, Varanasi